



## Terms of Reference

The Lebanese Center for Human Rights

Fundraising: Donor Mapping Training – Trainer

### **Background:**

The Lebanese Center for Human Rights (CLDH) is a local non-profit, non-partisan Lebanese human rights organization based in Beirut. CLDH was created in 2006 by the Franco-Lebanese Movement SOLIDA (Support for Lebanese Detained Arbitrarily), which has been active since 1996 in the struggle against arbitrary detention, enforced disappearance and the impunity of those perpetrating gross human rights violations. CLDH monitors the human rights situation in Lebanon, fights enforced disappearance, impunity, arbitrary detention and racism and rehabilitates the victims of torture. CLDH regularly organizes press conferences, workshops and advocacy meetings on human rights issues in Lebanon and collects, records and documents human rights abuses in reports and press releases. CLDH team on the ground supports initiatives aimed at determining the fate of all missing persons in Lebanon. CLDH regularly follows up on numerous cases of arbitrary detention and torture in Lebanon in coordination with Lebanese and international organizations, and with the United Nations Working Group on Arbitrary Detention WGAD and the UN Special Rapporteur on Torture. CLDH currently has 4 offices: Dora, Bauchrieh, Beqaa and Tripoli.

### **Program Profile:**

This Program is an inspiring and innovative program that puts rights holders in the driving seat, while supporting the movement to an impactful and sustainable fight for its rights in 12 countries. In Lebanon, a vibrant community scene would lobby and advocate for economic and social justice. Despite progress, challenges prevail in a highly restrictive legal environment. The program will give voice, leadership and bounding to a community of qualified activists fighting to advance a common agenda in Lebanon. The Community of Action (CoA) will foster the growth of grassroots organizations and knowledge-sharing within the community. The program will encompass: i) Tailored organizational capacity-building, ii) Targeted individual skills development iii) Micro-project funding allowing community impact and learning through action. The program will be piloted by a project team hosted and benefiting from organizational support from the Lebanese Center for Human Rights (CLDH), designated as the host



organization (HO). The program will directly benefit 10 grassroots organizations, a minimum of 15 activists and, indirectly, contribute to uphold the rights of the whole community in the region.

### **Description of the “Fundraising and Donor Mapping Training”:**

The fundraising and donor mapping training aims to strengthen the skills of initiatives in Lebanon by equipping them with essential knowledge and skills for financial stability. Given the diverse background of the CoA initiatives, the training is crucial for ensuring their resource accessibility beyond the program. Participants will gain insights into developing their own policies for funding acquisition, understanding donor needs, and conducting compliance checks to effectively manage partnerships.

Central to the training is the utilization of a donor mapping sheet, which will serve as a practical tool for all CoA participants. By systematically identifying potential donors and understanding their preferences and requirements, community members will be better equipped to navigate the complexities of fundraising and partnership management, thereby maximizing their project's reach and impact.

### **Training Context:**

The total number of participants will be up to 10 CoA members. It will be a 2-day training by the end of July 2024. The location of the training will be in Beirut. In addition, the trainer is expected to draft and share the training agenda with a detailed outline of the training content, a pre and posttest survey and a final report after conducting the training. The trainer is expected to develop a donor mapping sheet based on the training input. The working period, including preparation, delivery and final report summary of the workshop to be delivered by August 10, 2024.

### **Training Deliverables:**

Training Agenda.

Pre and Post Survey

Report Summary (including details of the training, number of participants, observations, Recommendations for upcoming activities of relevance with the initiatives).



## Donor Mapping guide

### **Qualifications:**

Prior knowledge and Experience in Donor Mapping and fundraising in Lebanon

Prior regional and international relevant knowledge is a plus.

Understanding of the community's context.

### **Location :**

— TBD

### **Application deadline for Trainers:**

Interested individuals should send their **CV** and a **proposal including the training agenda and budget** by email to [recruitment@cldh-lebanon.org](mailto:recruitment@cldh-lebanon.org) indicating in the subject line **"Fundraising and Donor Mapping– Trainer"** by **maximum July 5<sup>th</sup>, 2024**

The interview process will be ongoing and might end upon receiving a qualified candidate for the position.

Only shortlisted candidates will be contacted.

Applicants with a personal relationship/association with a CLDH staff member must declare it in their email application.